

Cleveland County Schools

Student Transfer Request Information

2009-2010

1. Deadline for student transfer requests for the 2009-2010 school year is April 1, 2009.
2. Student transfers are not final until approved by the Cleveland County Board of Education. Only the Board has authority to approve or disapprove transfers.
3. Schools that reach capacity will be closed to student transfers. Specific grade levels may also be closed at specific schools to avoid classroom overcrowding.
4. A list of schools closed to transfers will be maintained at the Administrative Center.
5. Out-of-county student transfers will be accepted on a space-available basis. Priority will be given to Cleveland County residents.
6. Student transfers may be revoked at any time for violations of attendance or discipline policies.
7. Students will be granted a transfer to remain at a school through the grade span served by that school unless noted otherwise in the transfer approval letter. For example, a student in a K-3 school may remain at that school through 3rd grade. A new application for transfer would need to be submitted and considered when the child moves to the next school. No guarantee is given that transfers will be approved for subsequent schools.
8. Out-of-county transfer students are required to pay tuition established by the Cleveland County Board of Education. The out-of-county tuition fee for the 2009-10 school year is \$1414.00.
9. If a student transfer request is approved, parents will be required to provide their own transportation.



10. Is either parent an employee of Cleveland County Schools? Yes_____ No_____

If yes, please list place of employment and position: _____

11. Reason for requesting reassignment: _____

12. Has the student participated in athletic activities at his/her current school? Yes_____ No_____

13. Does the student plan to participate in athletic activities at the school requested? Yes_____ No_____

I agree that, upon request, I will furnish to the Board of Education verification of residency or other information as it may pertain to this student’s eligibility for assignment to the school requested.

I understand that if this transfer request is approved, the school district will not provide transportation for this student. I further understand that this transfer may be revoked for violation of attendance & discipline policies.



Signature of parent/guardian

Date

FORM DUE IN ADMINISTRATIVE OFFICE PRIOR TO APRIL 1, 2009

Administrative Approval:

Approved Not Approved

Signature of Superintendent or Designee