

## **Student Accountability Portfolios Grades K – 5**

**Purpose:** Documentation of student progress without using standardized test as the primary source of data  
Documents the progress for each child, providing data to support and inform decisions about daily teaching  
Documents the student is on, above, or below grade level

**Audience:** Parents, students, teachers, administrators, review committee

**Contents:** **In this portfolio are representative samples of the ongoing work of this student.** Each piece has some significance as it reflects the academic progress of the student and provides a window into each student's thinking. The teacher has denoted in writing modifications used in order for the assignment to be completed or the grade to be achieved. The pieces **are dated** so that progress can be observed when they are put in chronological order. The papers are samples of work in these subject areas:

### **READING – Suggested Samples**

- Reading log
- Accelerated Reading Summary Report
- Self-Selected Conference Form (if available)
- Teacher made or textbook test
- EOG (released forms) results of K-2 Assessment
- Four authentic samples (one per nine weeks) depicting student's understanding of an ELA SCS Objective.

### **WRITING – Suggested Samples**

- One final published piece per nine weeks that demonstrates growth over time. Place date in upper right hand corner. (Prompt and scoring rubric used for the first and forth nine weeks will be provided by *Write From the Beginning*).

### **MATH – Suggested Samples**

- Textbook test
- Student Assignments
- These must be authentic samples of student's work. Following is a list of examples:
  - Interpretation of graph
  - Problem solving and mathematical reasoning
  - Math writing sample
  - Written word problem
  - Open-ended math problem
  - Journal entry
- EOG (release form) results
- First and Second Grade Math Assessment
- Math Matrix Card

## Student Accountability Portfolio Reading Sample Guidelines

File a representative sample of student's reading each nine weeks. **The chart below outlines what the folder will contain at the end of the year for each grade level.** These samples should reflect the student's academic progress. Send remaining samples home with student.

Grade	Contents of the Reading Portfolio	Total
<b>K</b>	4 samples of the student's work K-2 Assessment Folder	5
<b>1<sup>st</sup></b>	1 Kindergarten Sample 4 First Grade Samples K-2 Assessment Folder and materials	6
<b>2<sup>nd</sup></b>	1 Kindergarten Sample 1 First Grade Sample 4 Second Grade Samples K-2 Assessment Folder and materials	7
<b>3<sup>rd</sup></b>	1 Kindergarten Sample 1 First Grade Sample 1 Second Grade Sample 4 Third Grade Samples K-2 Assessment Folder and materials	8
<b>4<sup>th</sup></b>	1 Kindergarten Sample 1 First Grade Sample 1 Second Grade Sample 1 Third Grade Sample 4 Fourth Grade Samples	8
<b>5<sup>th</sup></b>	1 Kindergarten Sample 1 First Grade Sample 1 Second Grade Sample 1 Third Grade Sample 4 Fourth Grade Samples 4 Fifth Grade Samples	12

- The above documentation should reflect the academic progress of the student. Dates and grade level should appear in the upper right hand corner.

## Student Accountability Portfolio Writing Sample Guidelines

File a representative sample of student's writing each nine weeks. **The chart below outlines what the folder will contain at the end of the year for each grade level.** These samples should reflect the student's best writing. Send remaining samples home with student.

Grade	Contents of the Writing Portfolio	Total
<b>K</b>	4 samples of the student's work	4
<b>1<sup>st</sup></b>	1 Kindergarten Sample 4 First Grade Samples	5
<b>2<sup>nd</sup></b>	1 Kindergarten Sample 1 First Grade Sample 4 Second Grade Samples	6
<b>3<sup>rd</sup></b>	1 Kindergarten Sample 1 First Grade Sample 1 Second Grade Sample 4 Third Grade Samples 1 Third Grade <i>Write From The Beginning</i> Assessment	8
<b>4<sup>th</sup></b>	1 Kindergarten Sample 1 First Grade Sample 1 Second Grade Sample 1 Third Grade Sample 1 Third Grade <i>Write From The Beginning</i> Assessment 4 Fourth Grade Writing Samples 1 Fourth Grade State Writing Assessment	10
<b>5<sup>th</sup></b>	1 Kindergarten Sample 1 First Grade Sample 1 Second Grade Sample 1 Third Grade Sample 1 Third Grade State Pretest Writing Assessment 4 Fourth Grade Writing Samples 1 Fourth Grade State Writing Assessment 4 Fifth Grade Writing Samples	14

- The above documentation should be scored independent writing samples. Dates and grade level should appear in the upper right hand corner.

## Student Accountability Portfolio Math Sample Guidelines

File a representative sample of student's math abilities each nine weeks. **The chart below outlines what the folder will contain at the end of the year for each grade level.** These samples should reflect the student's academic progress. Send remaining samples home with student.

Grade	Contents of the Math Portfolio	Total
<b>K</b>	4 samples of the student's work Math Matrix Card	5
<b>1<sup>st</sup></b>	1 Kindergarten Sample 4 First Grade Samples K and Grade One Math Matrix Card Grade One Math Assessment	8
<b>2<sup>nd</sup></b>	1 Kindergarten Sample 1 First Grade Sample 4 Second Grade Samples Grade One and Two Math Matrix Card Second Grade Math Assessment	9
<b>3<sup>rd</sup></b>	1 Kindergarten Sample 1 First Grade Sample 1 Second Grade Sample 4 Third Grade Samples 2 Grade Two and Three Math Matrix Card	9
<b>4<sup>th</sup></b>	1 Kindergarten Sample 1 First Grade Sample 1 Second Grade Sample 1 Third Grade Sample 4 Fourth Grade Samples Grade Three and Four Math Matrix Card	10
<b>5<sup>th</sup></b>	1 Kindergarten Sample 1 First Grade Sample 1 Second Grade Sample 1 Third Grade Sample 4 Fourth Grade Samples 1 Fifth Grade Samples Grade Three, Four, and Five Math Matrix Card	15

- The above documentation should reflect the academic progress of the student. Dates and grade level should appear in the upper right hand corner.

**COMPLETION OF STUDENT ACCOUNTABILITY PORTFOLIOS**

*Accountability Folders should be placed together to make one set. The sets should be placed in alphabetical order. Each set will contain a Reading Folder, Math Folder, and Writing Folder. Contents of the folders should be dated and neatly arranged. Each folder should ONLY contain the samples listed below.*

<b>Reading</b>	1 Kindergarten Sample 1 First Grade Sample 1 Second Grade Sample 1 Third Grade Sample 4 Fourth Grade Samples 4 Fifth Grade Samples	12
<b>Math</b>	1 Kindergarten Sample 1 First Grade Sample 1 Second Grade Sample 1 Third Grade Sample 4 Fourth Grade Samples 4 Fifth Grade Samples Grade Three, Four, and Five Math Matrix Card	15
<b>Writing</b>	1 Kindergarten Sample 1 First Grade Sample 1 Second Grade Sample 1 Third Grade Sample 1 Third Grade <i>Write From The Beginning</i> Assessment 4 Fourth Grade Writing Samples 1 Fourth Grade State Writing Assessment 4 Fifth Grade Writing Samples	14

# **Observation Matrix for On-Going Assessment and End of the Year Evaluation**

## Mathematics

This matrix is designed as a recording sheet for monitoring an individual student's progress throughout the school year. It is a summary of how the student performed on the objectives you have taught.

The four main mathematical goals and specific objectives from the *North Carolina Standard Course of Study* are clustered on this matrix according to "big ideas". There are four boxes for recording a student's performance level (1, 2, 3, or 4) at each grading period. If a level 1 or 2 is given, the objective will need to be taught and tested again. Mark the card with the second score.

Teachers record an evaluation (performance level) for each objective that is taught during a nine-week grading period. This is NOT teacher judgment but supported with multiple items to back up the score. Can you explain to a parent how you arrived at the score?

Student work, conversations with the student, and observations provide evidence for the evaluation of performance. Evaluations are based on the student's abilities to explain, model, and apply learning. You can also use a combination of Saxon Assessments, Harcourt Assessments, teacher made test, or other materials provided to you by DPI. Student work folders (or Portfolios) will support the evaluation.

The hexagon beside each "big idea" is for the teacher's summative evaluation and will be filled in at the end of the year. Sign your name and date the card at the bottom.