

# Cleveland County Schools E-Mail Account Form

All Fields Must Be Printed and Filled Completely

Name:

*First*

*Middle*

*Last*

Requested Password: \_\_\_\_\_

*Four to Eight Characters*

Your Assignment and Position

*School or Location*

*Position*

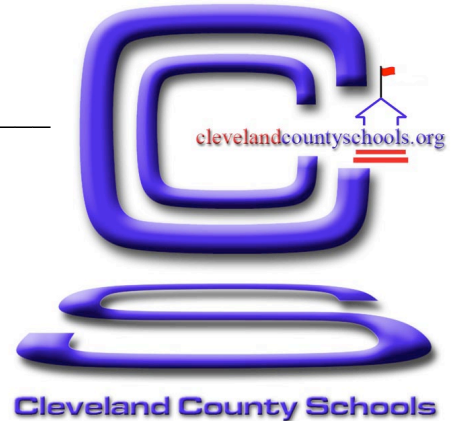
*This account will be activated in a timely manner. This form will be returned to the location specified above with additional account and user information in the space below.*

To be completed by the CCS Technology Department:

*User Id:* \_\_\_\_\_ @clevelandcountyschools.org

*Password:* \_\_\_\_\_

*Date Account Activated:* \_\_\_\_\_ *Initials* \_\_\_\_\_



**Please visit the Cleveland County Schools web site and click on the link for staff email to access your new email account and get more instructions on how to use your account.**

**<http://www.clevelandcountyschools.org>**

**Please use the FirstClass Client at school, not the web access.**